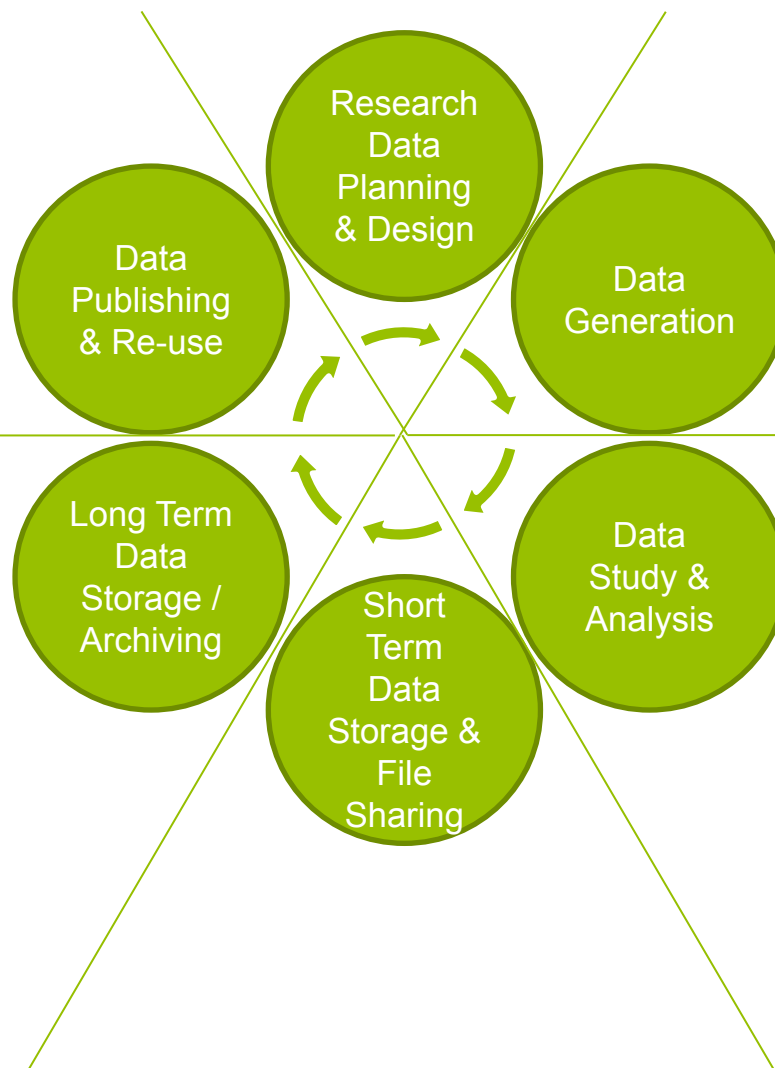


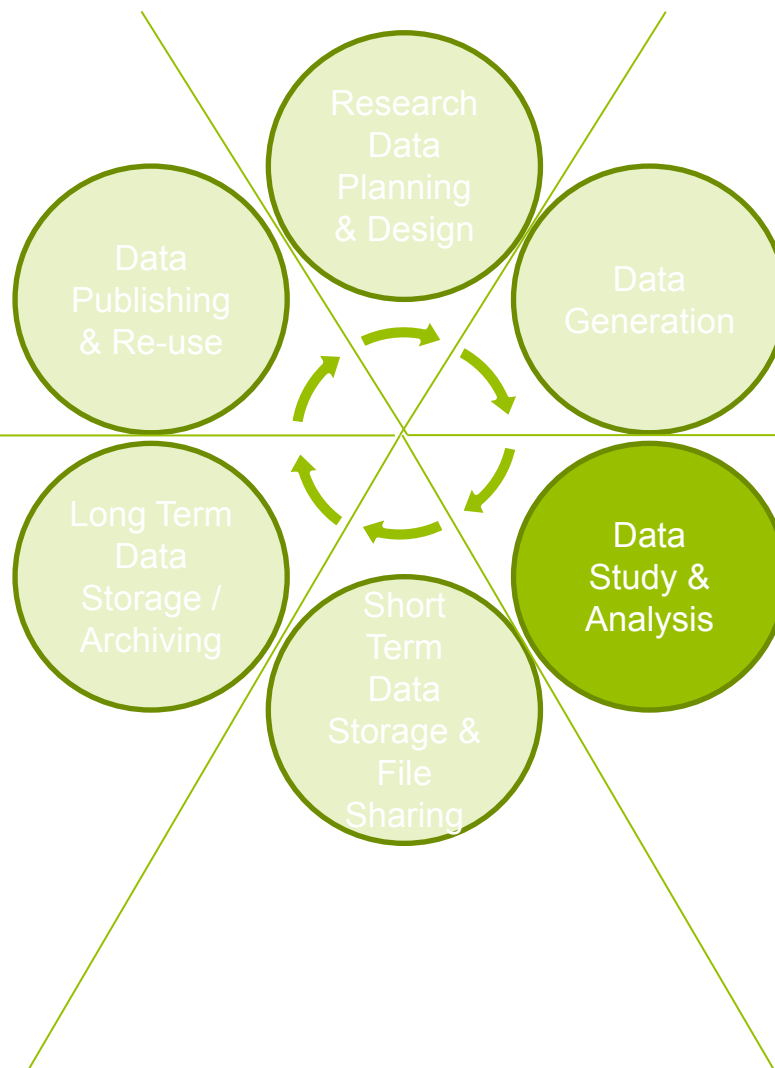
# Managing your data

Niclas Jareborg, NBIS  
niclas.jareborg@nbis.se



**How do you know how an  
old result was generated?**





*Human derived data*

- Guiding principle
  - *“Someone unfamiliar with your project should be able to look at your computer files and understand in detail what you did and why.”*
- Research reality
  - *“Everything you do, you will have to do over and over again”*
  - Murphy’s law



**Trevor A. Branch**  
@TrevorABranch



My rule of thumb: every analysis you do on a dataset will have to be redone 10–15 times before publication. Plan accordingly. [#Rstats](#)



Poor organizational choices lead to significantly slower research progress

*“Your primary collaborator is yourself six months from now, and your past self doesn’t answer e-mails.”*



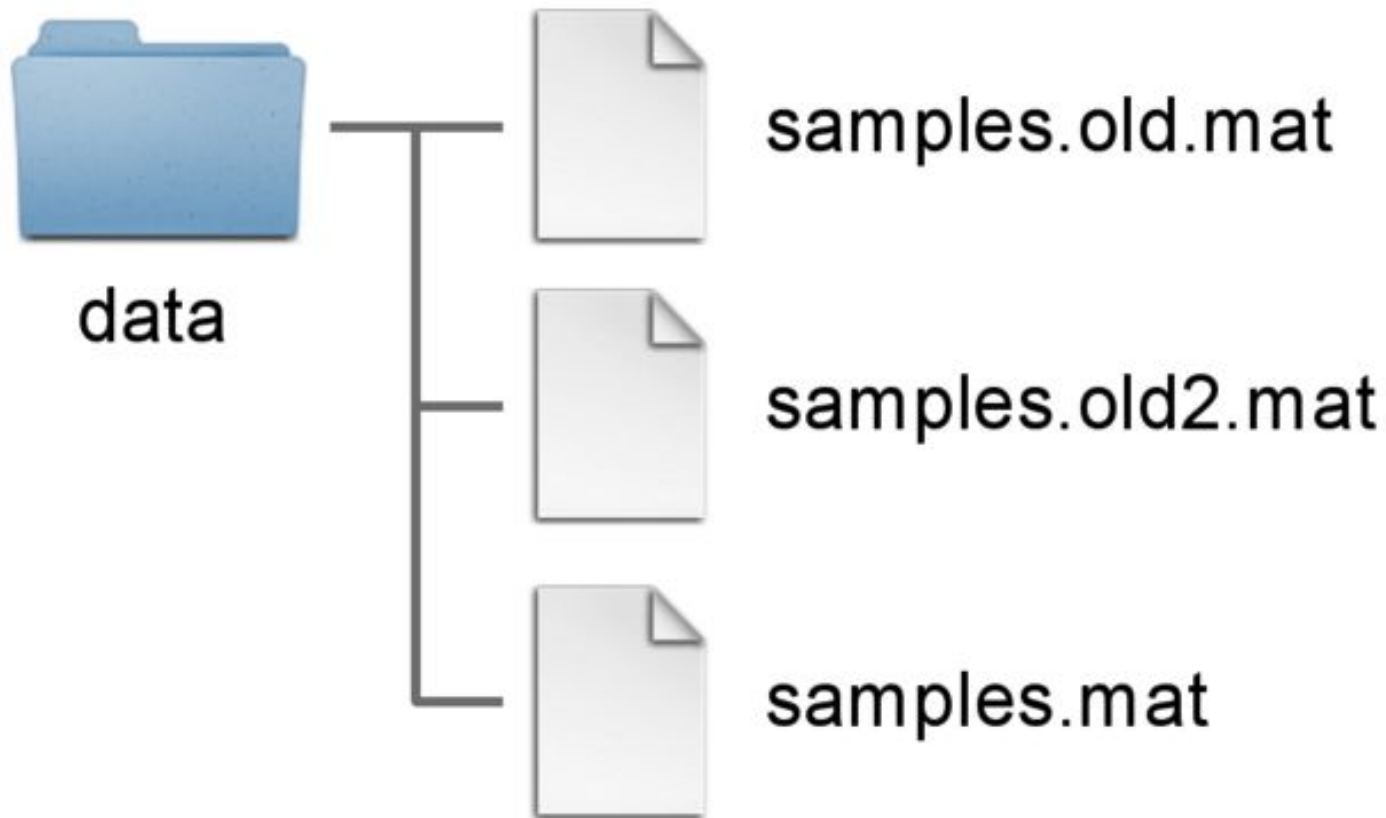
data

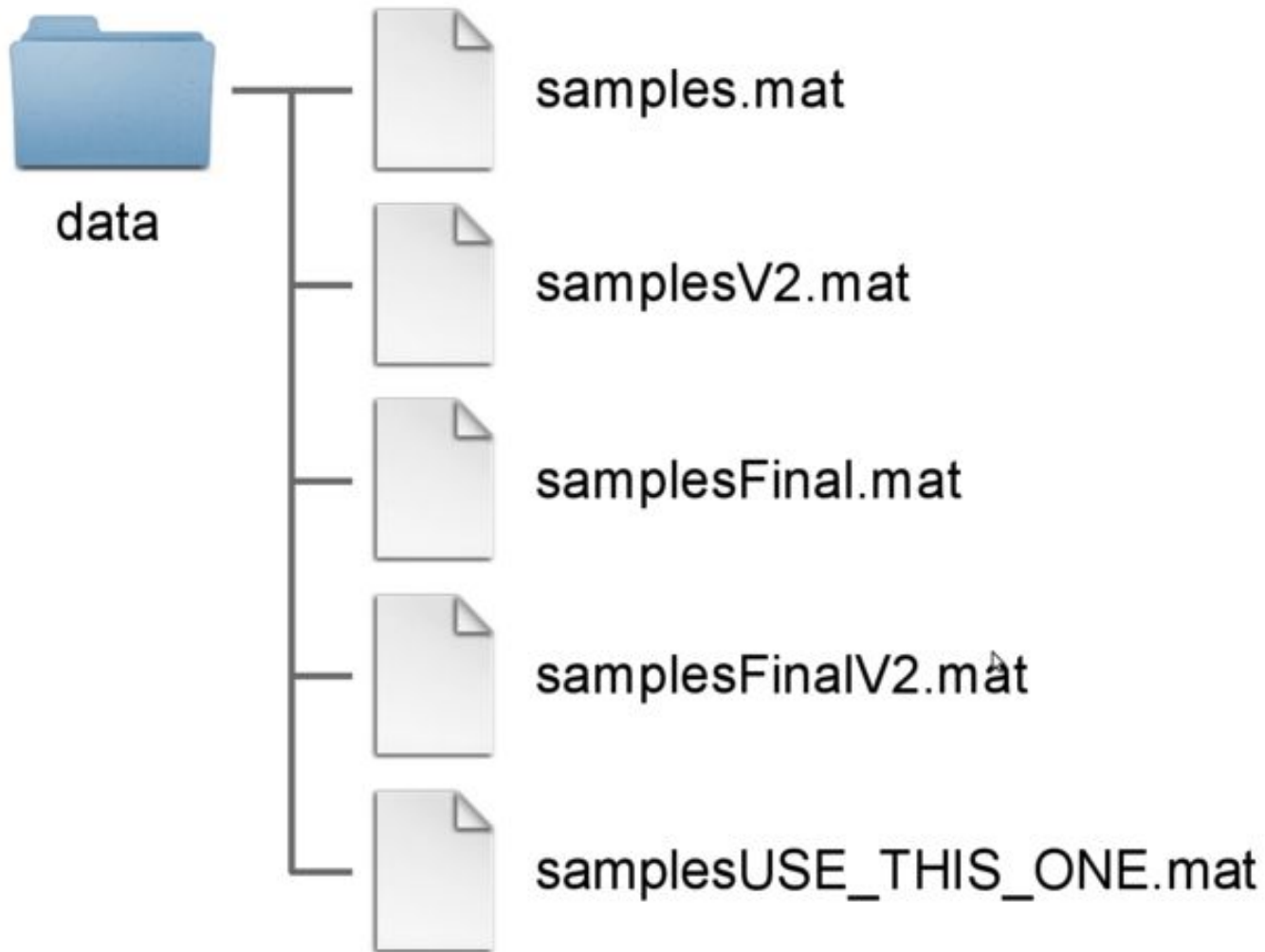


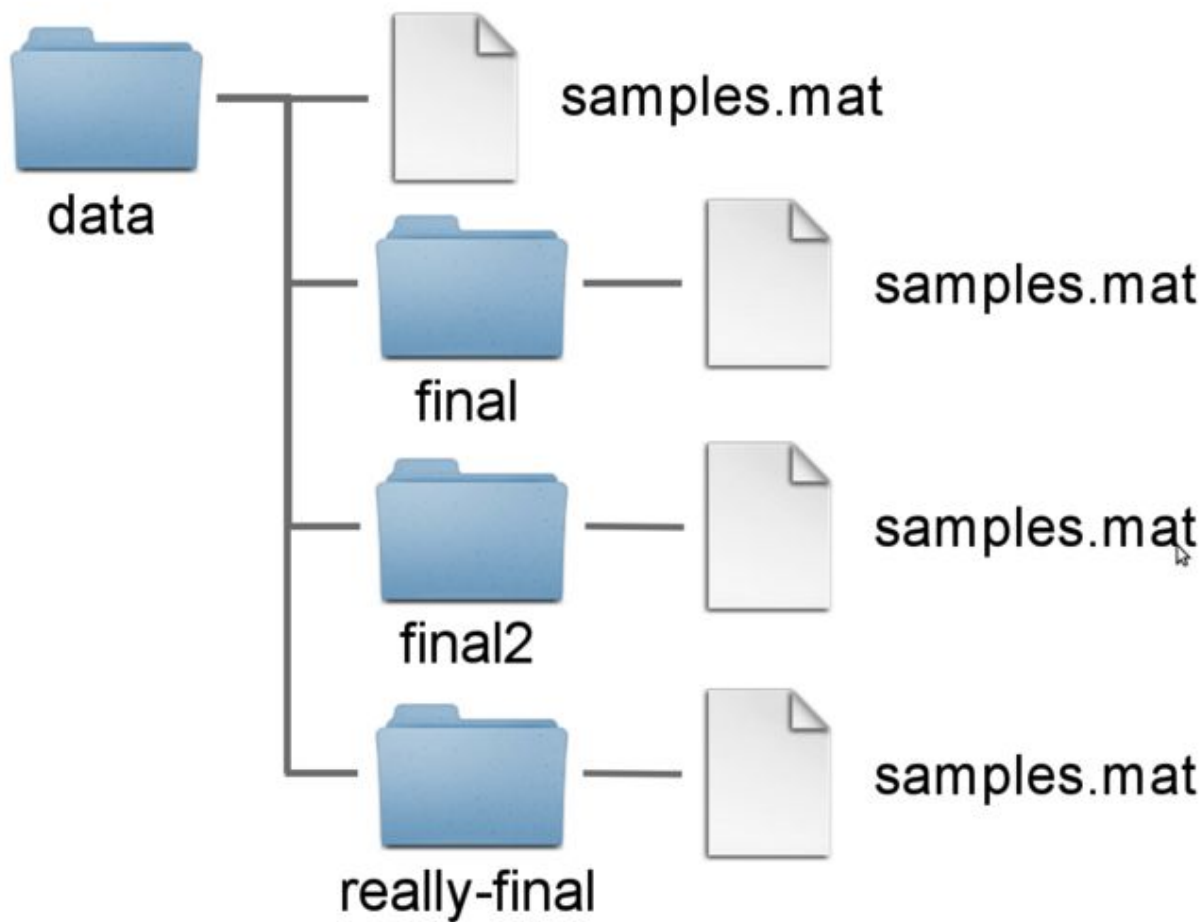
samples.mat







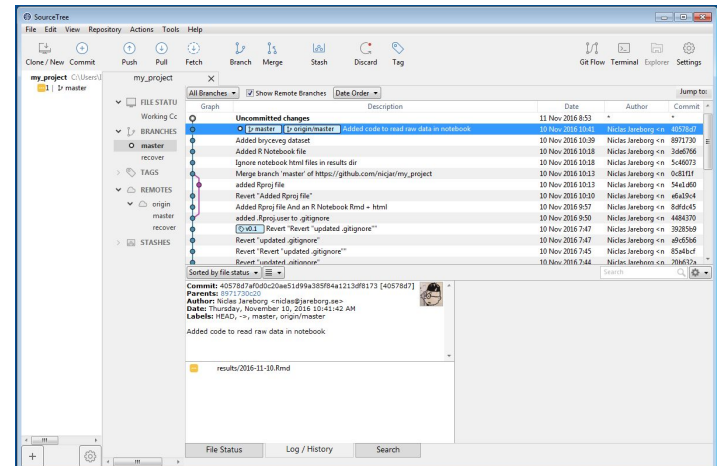






- 
- There is a **folder for the raw data**, which do not get altered, or intermixed with data that is the result of manual or programmatic manipulation. I.e., derived data is kept separate from raw data, and **raw data are not duplicated**.
  - **Code is kept separate from data.**
  - Use a **version control system** (at least for code) – e.g. **git**
  - There is a **scratch directory for experimentation**. Everything in the scratch directory can be deleted at any time without negative impact.
  - There should be a **README in every directory**, describing the purpose of the directory and its contents.
  - Use **file naming schemes** that makes it easy to find files and understand what they are (for humans and machines)
  - Use **non-proprietary formats** – .csv rather than .xlsx
  - Etc...

- What is it?
  - A system that keeps records of your changes
  - Allows for collaborative development
  - Allows you to know who made what changes and when
  - Allows you to revert any changes and go back to a previous state
- Several systems available
  - git, RCS, CVS, SVN, Perforce, Mercurial, Bazaar
  - **git**
    - Command line & GUIs
    - Remote repository hosting
      - GitHub, Bitbucket, etc



- 
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  - Use **non-proprietary formats** – `.csv` rather than `.xlsx`
  - Etc...

- Three principles
  1. Machine readable
  2. Human readable
  3. Plays well with default ordering

## NO

myabstract.docx

Joe's Filenames Use Spaces and Punctuation.xlsx

figure 1.png

fig 2.png

JW7d^(2sl@deletethisandyourcareerisoverWx2\*.txt

## YES

2014-06-08\_abstract-for-sla.docx

joes-filenames-are-getting-better.xlsx

fig01\_scatterplot-talk-length-vs-interest.png

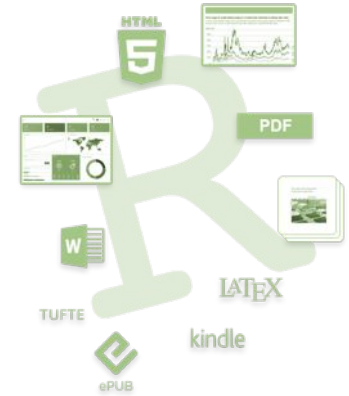
fig02\_histogram-talk-attendance.png

1986-01-28\_raw-data-from-challenger-o-rings.txt



- 
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  - Use **non-proprietary formats** – `.csv` rather than `.xlsx`
  - Etc...

- A text-based format is more future-safe, than a proprietary binary format by a commercial vendor
- **Markdown** is a nice way of getting nice output from text.
  - Simple & readable formatting
  - Can be converted to lots of different outputs
    - HTML, pdf, MS Word, slides etc
- *Never, never, never use **Excel** for scientific **analysis**!*
  - Script your analysis – bash, python, R, ...



## DO

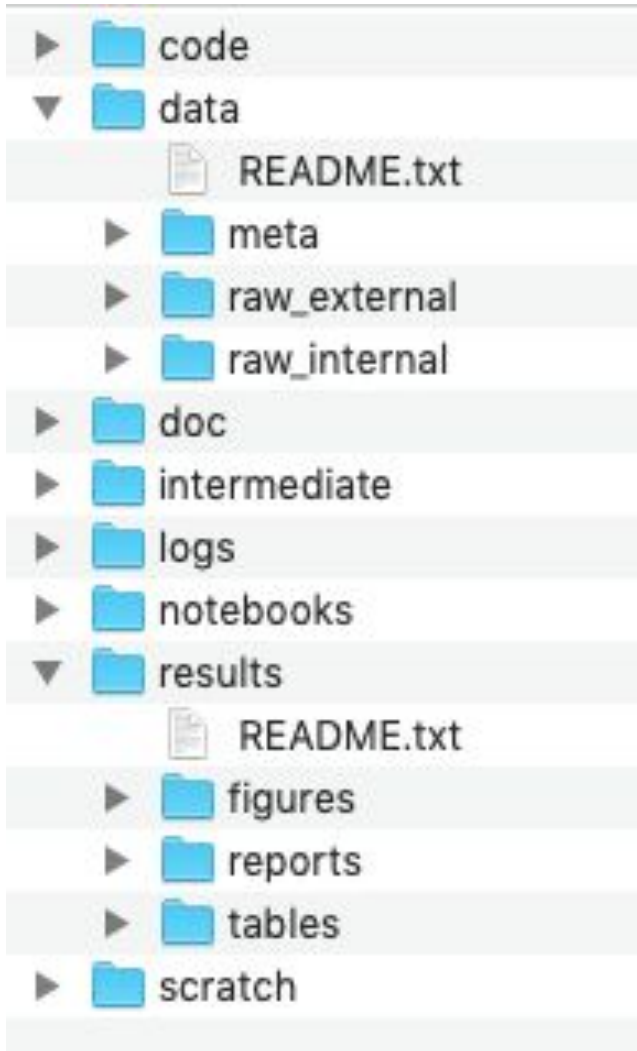
- Keep your raw data raw; calculations and analyses should be done in a copy of the file
- Put variables in columns and observations in rows
- Give each column a descriptive heading that does not include spaces, numbers, or special characters
- Differentiate between zero and null values
- Validate your data
- Keep a separate txt file with a title and a legend describing your dataset, and outlining any steps you take to tidy your data
- Use a version control system and back up your files
- Export each data file in an open non-proprietary format such as CSV or TAB, with a name that appropriately reflects the content of that file
- Check your data thoroughly. Your data should receive the same care as your publications

## DO NOT

- Put more than 1 piece of information in a cell
- Use colour coding, embedded charts, comments or tables – your spreadsheet is not a lab book
- Include special (i.e. non alphanumeric) characters within the spreadsheet, including commas
- Use merged or blank cells
- Create multiple worksheets within a spreadsheet

F1000

 **be FAIR**  **be Open**



all code needed to go from input files to final results

raw and primary data, essentially all input files, **never** edit!

documentation for the study

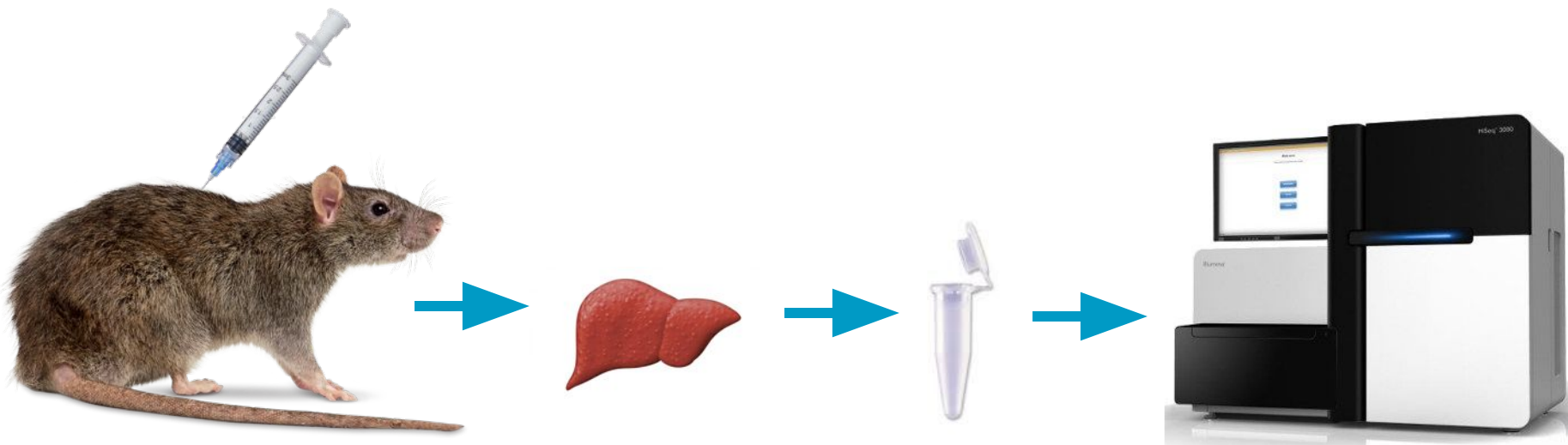
output files from different analysis steps, *can be deleted*

logs from the different analysis steps

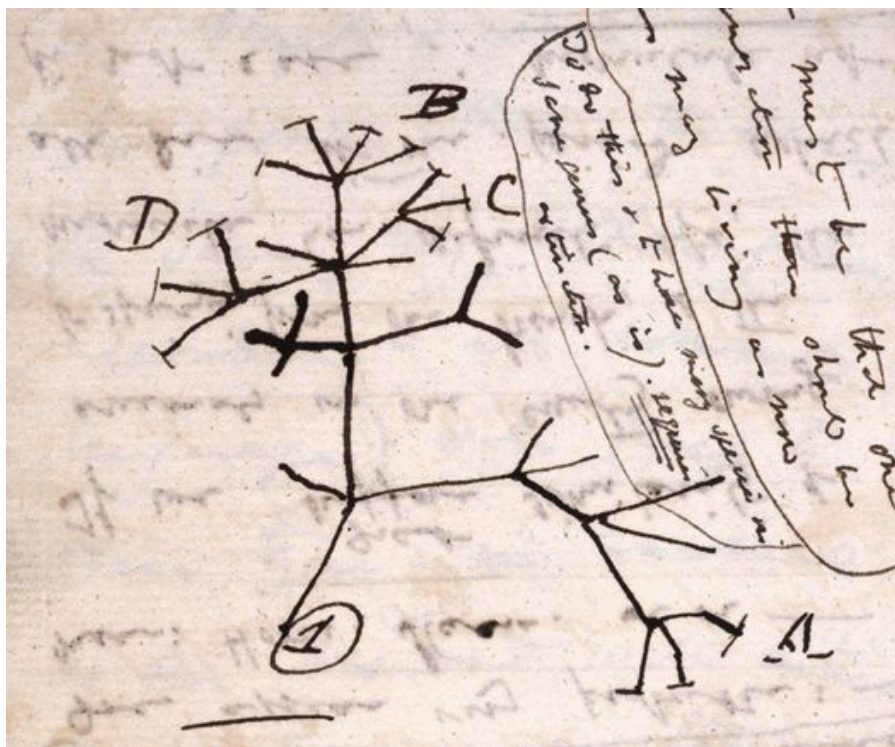
output from workflows and analyses

temporary files that can be safely *deleted or lost*

- Need context → document **metadata**
  - From what was the data generated?
  - How do the samples differ?
  - What were the experimental conditions?
  - Etc

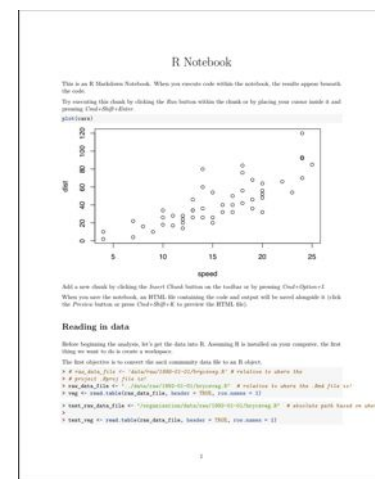
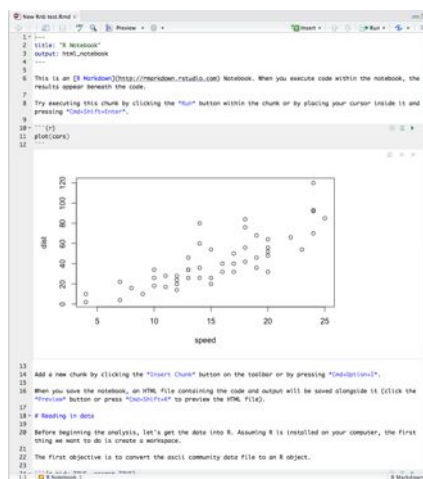
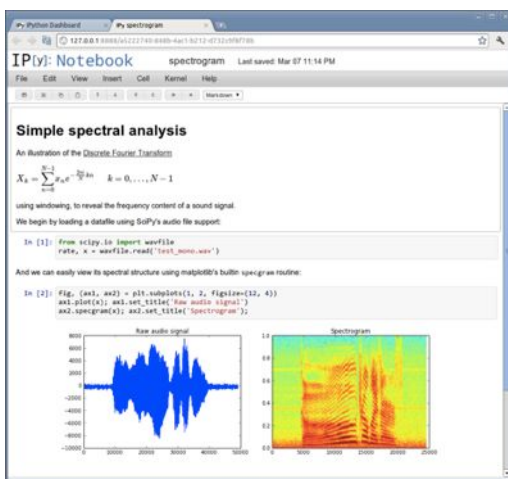


- Why?
  - You have to understand what you have done
  - **Others should be able to reproduce what you have done**

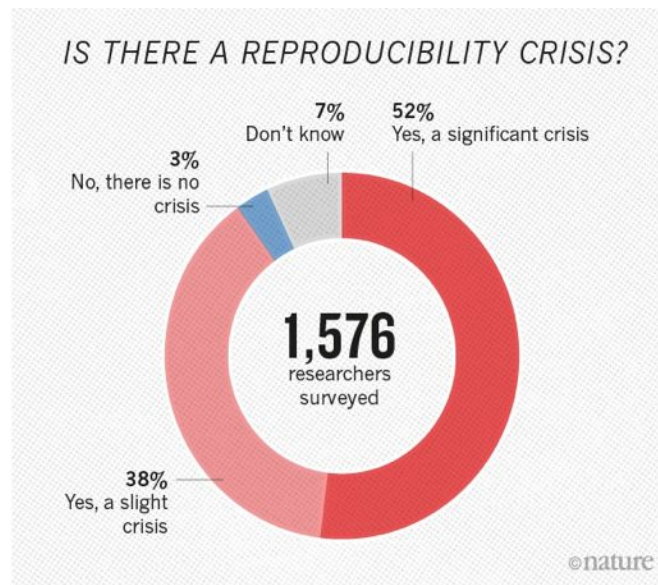
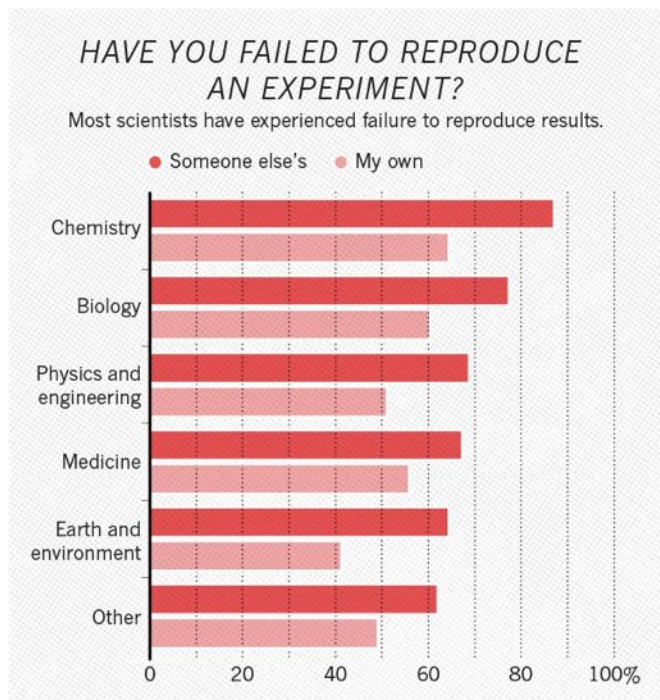


- 
- Put in *separate* directory (e.g. *results*, *documentation*)
  - *Dated* entries
  - Entries relatively verbose
  - Link to *data* and *code* (including versions)
    - Point to commands run and results generated
  - Embedded images or tables showing results of analysis done
  - Observations, Conclusions, and *ideas* for future work
  - Also document analysis that *doesn't* work, so that it can be understood why you choose a particular way of doing the analysis in the end

- Paper Notebook
- Word processor program / Text files
- Electronic Lab Notebooks Systems
- 'Interactive' Electronic Notebooks
  - e.g. [jupyter](#), [R Notebooks](#) in RStudio
  - Plain text - work well with version control (Markdown)
  - Embed and execute code
  - Convert to other output formats
    - html, pdf, word





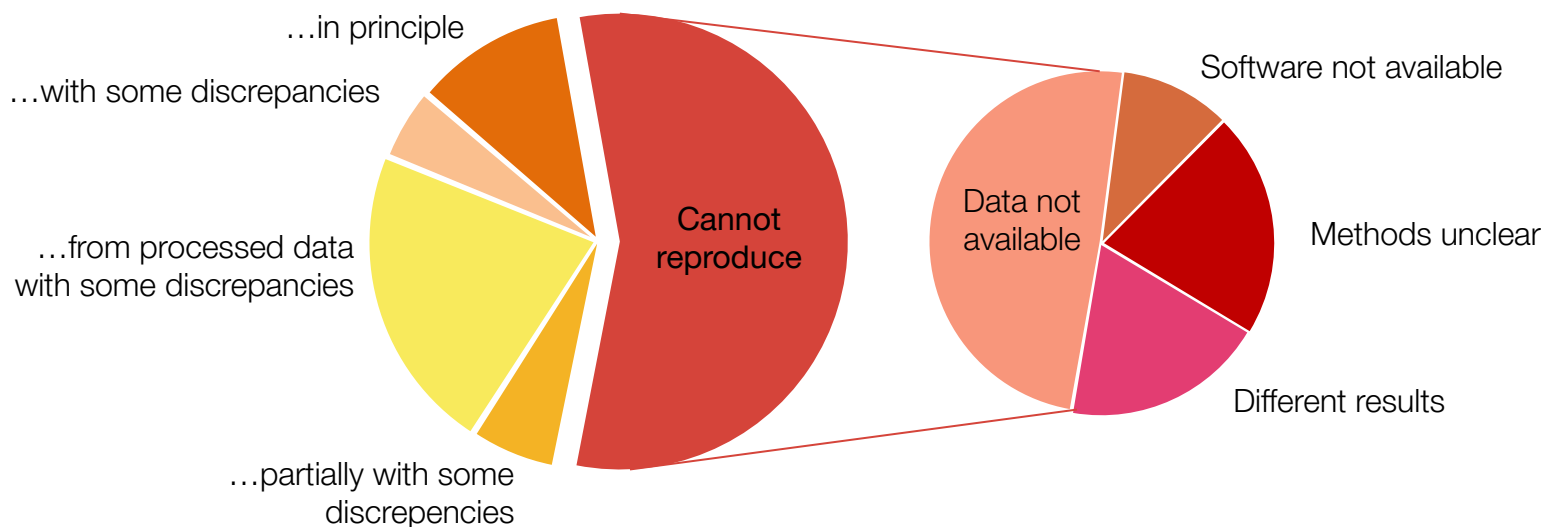


[1] "1,500 scientists lift the lid on reproducibility". Nature. 533: 452–454

[2] Begley, C. G.; Ellis, L. M. (2012). "Drug development: Raise standards for preclinical cancer research". Nature. 483 (7391): 531–533.

Reproduction of data analyses in 18 articles on microarray-based gene expression profiling published in Nature Genetics in 2005–2006:

Can reproduce...



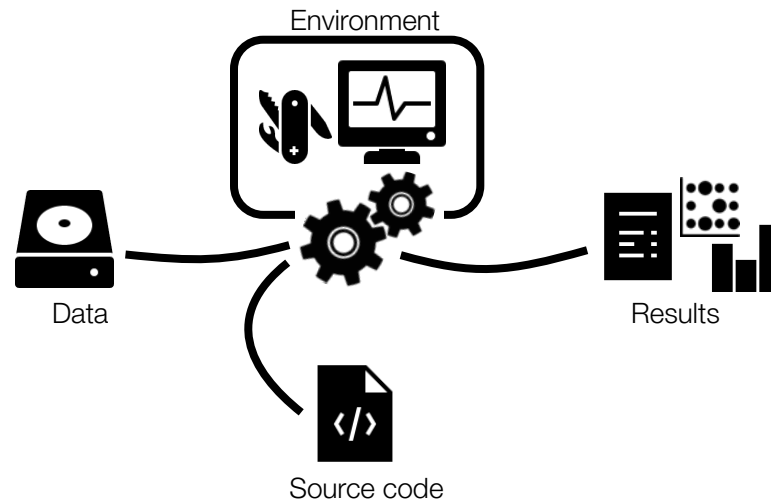
Summary of the efforts to replicate the published analyses.

Adopted from: Ioannidis et al. Repeatability of published microarray gene expression analyses. *Nature Genetics* 41 (2009) doi:10.1038/ng.295

# What do we mean by reproducible research?

		Data	
		Same	Different
Code	Same	Reproducible	Replicable
	Different	Robust	Generalizable

All parts of a bioinformatics analysis have to be reproducible:



The screenshot displays the NBIS Reproducible research course website. On the left is a navigation sidebar with a search bar and a list of menu items: Welcome, About, The course, Schedule, Travel info, Feedback, Tutorials, Introduction to the tutorials, Introduction to the tutorials, The case study, Setup, For Mac / Linux users, For Windows users, The tutorials, Conda, Snakemake, Git, Jupyter, R Markdown, Docker, Take down, and a 'Read the Docs' button at the bottom.

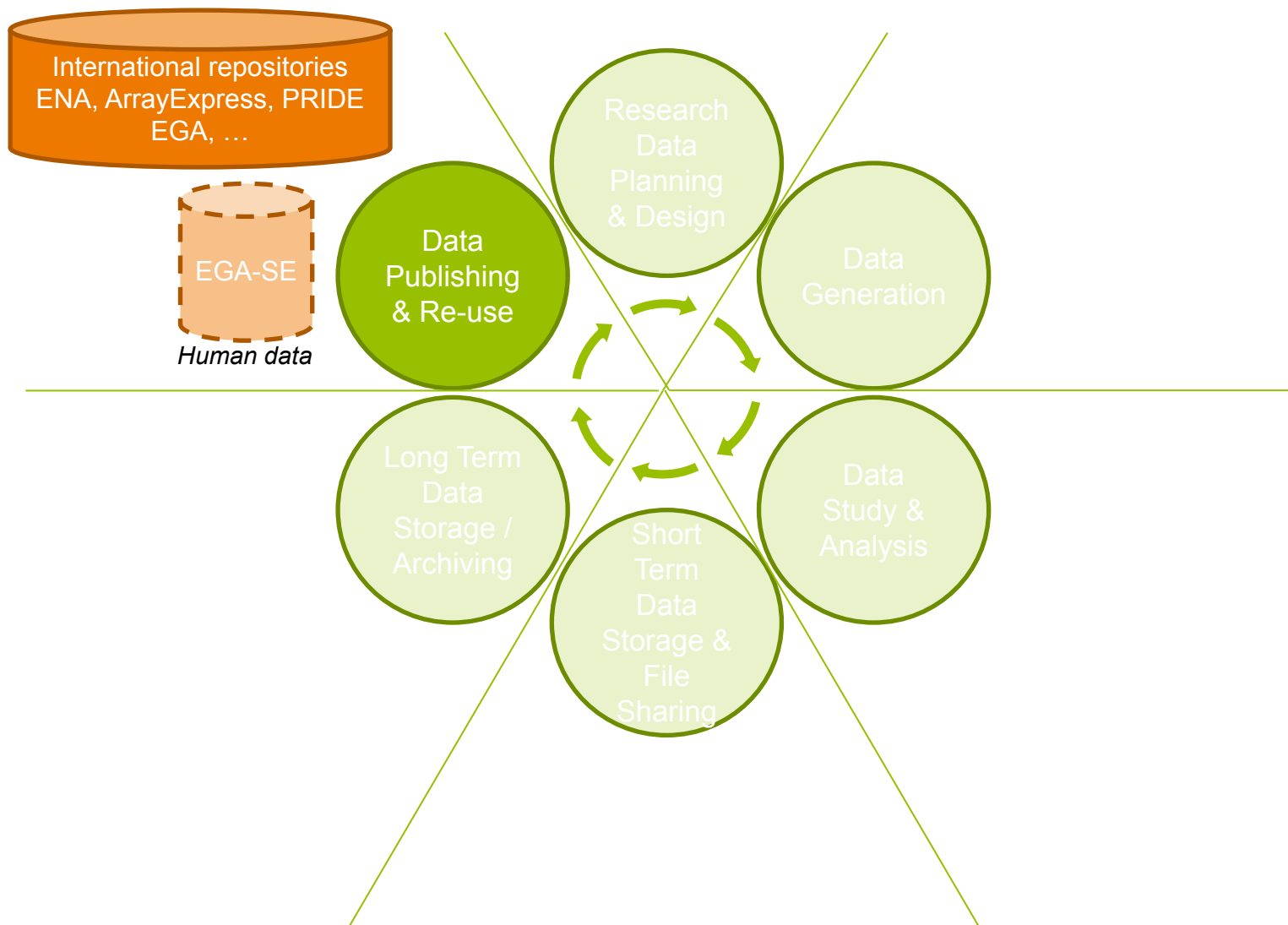
The main content area features a central diagram illustrating the workflow components and their relationships:

- Environment management:** Set up and manage the project environment. Includes the **CONDA** logo and a green circle labeled "Start here!".
- Version control:** Track and backup your project history. Includes the **git** logo and a red circle.
- Workflow management:** Move from separate scripts to a connected analysis. Includes the **Snakemake** logo and a grey circle.
- Reports:** Connect code, output and text in fancy reports. Includes **R Markdown** and "from R Studio" with a blue circle.
- Notebooks:** Document your exploratory analysis. Includes the **Jupyter** logo and an orange circle.
- Containerization:** Make your project self-contained and distributable. Includes the **docker** logo and a light blue circle.

Arrows connect the circles in a path: Start here! (green) to Version control (red), then to Workflow management (grey), then to Reports (blue), then to Notebooks (orange), and finally to Containerization (light blue).

At the bottom, four boxes represent different workflow configurations:

- Do it all!**: Includes all components (green, red, grey, blue, orange, light blue circles).
- Workflow**: Includes Environment management (green), Version control (red), and Workflow management (grey).
- Reproducible environment**: Includes Environment management (green), Version control (red), and Containerization (light blue).
- Interactive notebooks**: Includes Environment management (green), Reports (blue), and Notebooks (orange).



**Why should you make  
research data available  
for others?**

*The practice of providing **on-line access** to scientific information that is **free of charge** to the end-user and that is **re-usable**.*



- Democracy and transparency
  - Publicly funded research data should be accessible to all
  - Published results and conclusions should be possible to check by others
- Research
  - Enables others to combine data, address new questions, and develop new analytical methods
  - Reduce duplication and waste
- Innovation and utilization outside research
  - Public authorities, companies, and private persons outside research can make use of the data
- Citation
  - Citation of data will be a merit for the researcher that produced it





- Strong international movement towards Open Access (OA)
- European Commission recommended the member states to establish national guidelines for OA
  - Swedish Research Council (VR) submitted proposal to the government Jan 2015
- Research bill 2017–2020 – 28 Nov 2016
  - *“The aim of the government is that all scientific publications that are the result of publicly funded research should be openly accessible as soon as they are published. Likewise, **research data** underlying scientific publications should be **openly accessible** at the time of publication.”*  
[my translation]
- 2018 – VR assigned by the government to coordinate national efforts to implement open access to research data



**What is needed for  
others to be able to  
re-use your data?**



<https://www.youtube.com/watch?v=N2zK3sAtr-4>

- To be useful for others data should be
  - **FAIR** - Findable, Accessible, Interoperable, and Reusable  
*... for both Machines and Humans*

Wilkinson, Mark et al. “*The FAIR Guiding Principles for scientific data management and stewardship*”. Scientific Data 3, Article number: 160018 (2016)

<http://dx.doi.org/10.1038/sdata.2016.18>

www.nature.com/scientificdata

**SCIENTIFIC DATA**

**OPEN** Comment: The FAIR Guiding Principles for scientific data management and stewardship

Mark D. Wilkinson et al.\*

There is an urgent need to improve the infrastructure supporting the reuse of scholarly data. A diverse set of stakeholders—representing academia, industry, funding agencies, and scholarly publishers—have come together to design and jointly endorse a concise and measurable set of principles that we refer to as the FAIR Data Principles. The intent is that these may act as a guideline for those wishing to enhance the reusability of their data holdings. Distinct from peer initiatives that focus on the human scholar, the FAIR Principles put specific emphasis on enhancing the ability of machines to automatically find and use the data, in addition to supporting its reuse by individuals. This Comment is the first formal publication of the FAIR Principles, and includes the rationale behind them, and some exemplar implementations in the community.

Supporting discovery through good data management  
Good data management is not a goal in itself, but rather is the key conduit leading to knowledge discovery and innovation, and to subsequent data and knowledge integration and reuse by the community after the data publication process. Unfortunately, the existing digital ecosystem surrounding scholarly data publication prevents us from extracting maximum benefit from our research investments (e.g., ref. 1). Partially in response to this, science funders, publishers and

Received: 10 December 2015  
Accepted: 12 February 2016  
Published: 15 March 2016

SUBJECT CATEGORIES  
» Research data  
» Publication characteristics

**Box 2 | The FAIR Guiding Principles**

**To be Findable:**  
 F1. (meta)data are assigned a globally unique and persistent identifier  
 F2. data are described with rich metadata (defined by R1 below)  
 F3. metadata clearly and explicitly include the identifier of the data it describes  
 F4. (meta)data are registered or indexed in a searchable resource

**To be Accessible:**  
 A1. (meta)data are retrievable by their identifier using a standardized communications protocol  
 A1.1 the protocol is open, free, and universally implementable  
 A1.2 the protocol allows for an authentication and authorization procedure, where necessary  
 A2. metadata are accessible, even when the data are no longer available

**To be Interoperable:**  
 I1. (meta)data use a formal, accessible, shared, and broadly applicable language for knowledge representation.  
 I2. (meta)data use vocabularies that follow FAIR principles  
 I3. (meta)data include qualified references to other (meta)data

**To be Reusable:**  
 R1. meta(data) are richly described with a plurality of accurate and relevant attributes  
 R1.1. (meta)data are released with a clear and accessible data usage license  
 R1.2. (meta)data are associated with detailed provenance  
 R1.3. (meta)data meet domain-relevant community standards



# G20 HANGZHOU SUMMIT

HANGZHOU, CHINA 4-5 SEPTEMBER

**'We support appropriate efforts to promote open science and facilitate appropriate access to publicly funded research results on findable, accessible, interoperable and reusable (FAIR)'**



## Box 2 | The FAIR Guiding Principles

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  - R1.2. (meta)data are associated with detailed provenance
  - R1.3. (meta)data meet domain-relevant community standards

- Long-term storage
  - Data should not disappear
- Persistent identifiers
  - Possibility to refer to a dataset over long periods of time
  - Unique
  - e.g. DOIs (Digital Object Identifiers)
- Discoverability
  - Expose dataset metadata through search functionalities





- ORCID is an open, non-profit, community-driven effort to create and maintain a registry of unique researcher identifiers and a transparent method of linking research activities and outputs to these identifiers.
- <http://orcid.org>
- Persistent identifier for you as a researcher

The screenshot shows the ORCID iD profile for Niclas Jareborg. The profile includes the ORCID iD (0000-0002-4520-044X), a list of education records (Uppsala University), and employment records (Stockholm University and KTH). The navigation bar at the top includes links for researchers, organizations, about, help, and sign in.

**ORCID**  
Connecting Research and Researchers

**FOR RESEARCHERS** | **FOR ORGANIZATIONS** | **ABOUT** | **HELP** | **SIGN IN**

SIGN IN | REGISTER FOR AN ORCID ID | LEARN MORE

2,035,272 ORCID IDs and counting. See more...

**Niclas Jareborg**

**ORCID ID**  
ID orcid.org/0000-0002-4520-044X

Also known as  
C. J. E. Niclas Jareborg, N Jareborg

Country  
Sweden

Websites  
[LinkedIn](#)  
[Personal home page](#)

**Education (2)** | Sort

**Uppsala Universitet: Uppsala, Sweden**  
1989-05 to 1995-05 (Microbiology)  
PhD  
Source: Niclas Jareborg | Created: 2015-04-09

**Uppsala Universitet: Uppsala, Sweden**  
1985-01 to 1989-04 (Microbiology)  
BSc  
Source: Niclas Jareborg | Created: 2015-04-09

**Employment (7)** | Sort

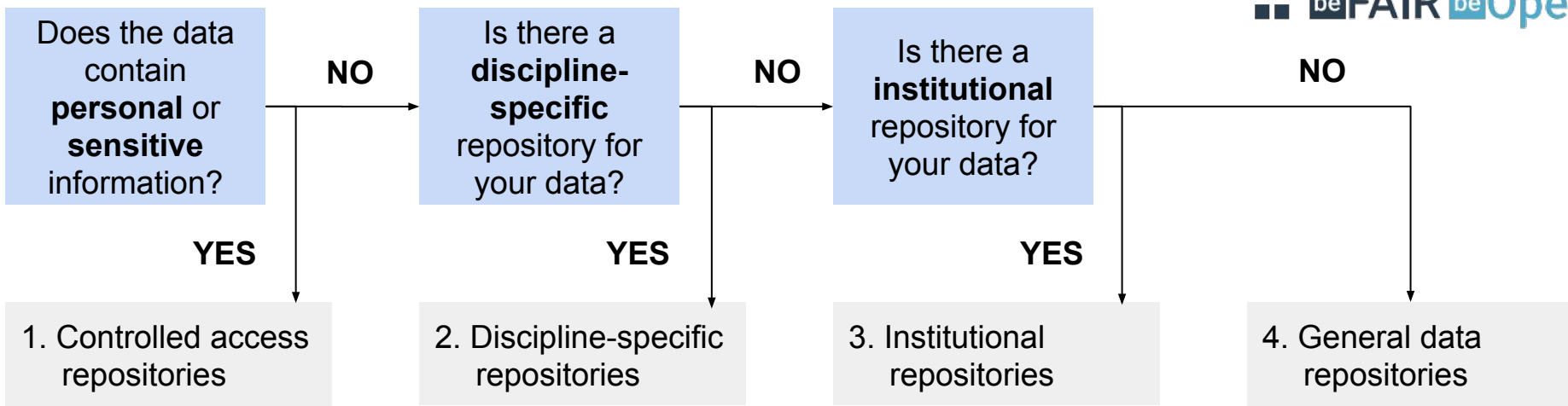
**Stockholms Universitet: Stockholm, Sweden**  
2015-01 to present (BILS / Department of Department of Biochemistry and Biophysics)  
Data Manager  
Source: Niclas Jareborg | Created: 2015-02-23

**Kungliga Tekniska Hogskolan: Stockholm, Sweden**  
2013-01 to 2014-12 (National Genomics Infrastructure / SciLifeLab)



F1000

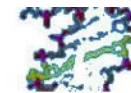
beFAIR beOpen




ENA European Nucleotide Archive  
 European Genome-Phenome Archive  
 BioSamples  
 NCBI  
 dbSNP Short Genetic Variations  
 PRIDE  
 Protein Data Bank in Europe Bringing Structure to Biology  
 SND Svensk nationell datatjänst  
 Stockholm University  
 figshare  
 zenodo  
 EUDAT

Etc...

## International public repositories



- Best way to make data **FAIR**
- Domain-specific metadata standards

 *Strive towards uploading data to its final destination already at the beginning of a project*

Study & Analysis



## ELIXIR Deposition Database list

Deposition Database	Data type	International collaboration framework <sup>1</sup>
<a href="#">ArrayExpress</a>	Functional genomics data. Stores data from high-throughput functional genomics experiments.	
<a href="#">BioModels</a>	Computational models of biological processes.	
<a href="#">BioSamples</a>	BioSamples stores and supplies descriptions and metadata about biological samples used in research and development by academia and industry.	NCBI BioSamples database
<a href="#">BioStudies</a>	Descriptions of biological studies, links to data from these studies in other databases, as well as data that do not fit in the structured archives.	
<a href="#">EGA</a>	Personally identifiable genetic and phenotypic data resulting from biomedical research projects.	European Bioinformatics Institute and the Centre for Genomic Regulation
<a href="#">EMDB</a>	The Electron Microscopy Data Bank is a public repository for electron microscopy density maps of macromolecular complexes and subcellular structures.	
<a href="#">ENA</a>	Nucleotide sequence information, covering raw sequencing data, contextual data, sequence assembly information and functional and taxonomic annotation.	International Nucleotide Sequence Database Collaboration
<a href="#">EVA</a>	The European Variation Archive covers genetic variation data from all species.	dbSNP and dbVAR
<a href="#">IntAct</a>	IntAct provides a freely available, open source database system and analysis tools for molecular interaction data.	The International Molecular Exchange Consortium
<a href="#">MetaboLights</a>	Metabolite structures and their reference spectra as well as their biological roles, locations and concentrations, and experimental data from metabolic experiments.	
<a href="#">PDBe</a>	Biological macromolecular structures.	wwPDB
<a href="#">PRIDE</a>	Mass spectrometry-based proteomics data, including peptide and protein expression information (identifications and quantification values) and the supporting mass spectra evidence.	The ProteomeXchange Consortium

## SCIENTIFIC DATA

## Scientific Data

## Recommended Data Repositories

### Biological sciences ↗

#### Nucleic acid sequence ↗

Sequence information should be deposited following the [MIxS](#) guidelines.

Simple genetic polymorphisms or structural variations should be submitted to dbSNP or dbVar (please note that these repositories cannot accept sensitive data derived from human subjects); the NCBI Trace Archive may be used for capillary electrophoresis data, while SRA accepts NGS data only.

<a href="#">DNA DataBank of Japan (DDBJ)</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">European Nucleotide Archive (ENA)</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">GenBank</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">dbSNP</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">European Variation Archive (EVA)</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">dbVar</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">Database of Genomic Variants Archive (DGVA)</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">EBI Metagenomics</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">NCBI Trace Archive</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">NCBI Sequence Read Archive (SRA)</a>	<a href="#">view FAIRsharing entry</a>
<a href="#">NCBI Assembly</a>	

#### Protein sequence ↗

<a href="#">UniProtKB</a>	<a href="#">view FAIRsharing entry</a>
---------------------------	--

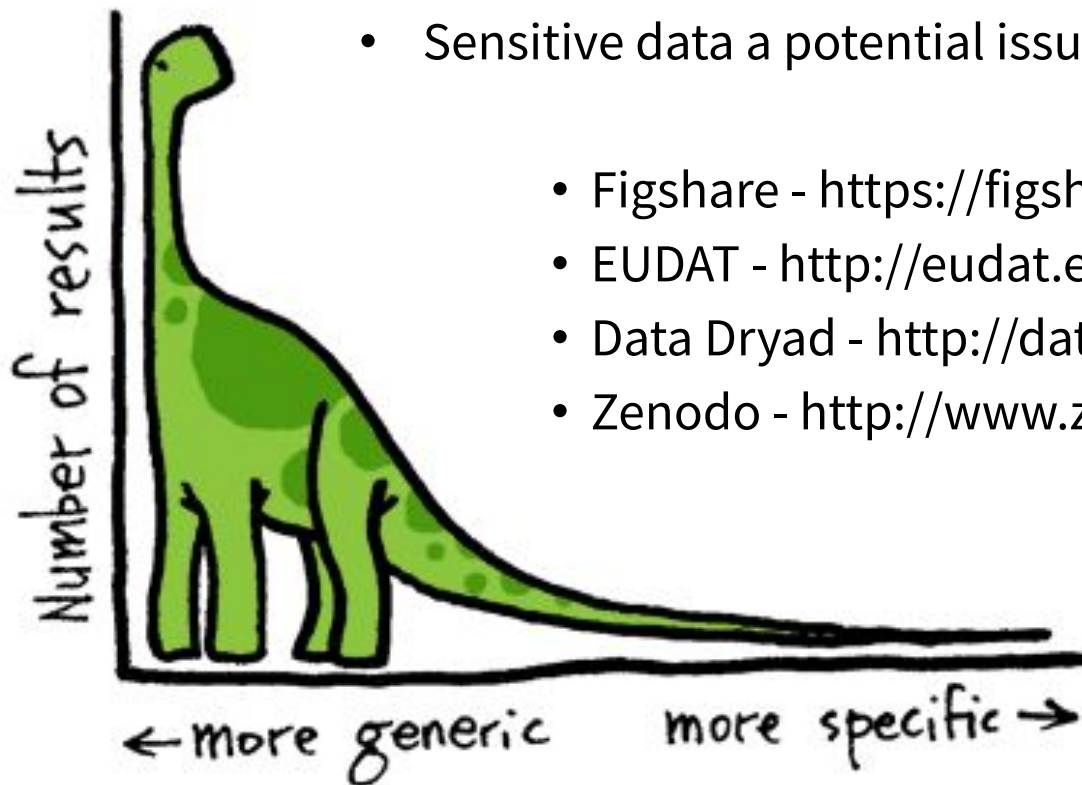
#### Molecular & supramolecular structure ↗

These repositories accept structural data for small molecules (COD); peptides and proteins (all); and larger assemblies (EMDB).

Small molecule crystallographic data should be uploaded to Dryad or figshare before manuscript submission, and should include a .cif file, a structural figure with probability ellipsoids, and structure factors for each structure. Both the structure factors and the structural output must have been checked using the IUCR's [CheckCIF routine](#), and a copy of the output must be included at submission, together with a justification for any alerts reported.

<a href="#">Protein Circular Dichroism Data Bank (PCDDB)</a>	<a href="#">view FAIRsharing entry</a>
--	--

- Research data that doesn't fit in structured data repositories
- Data publication – persistent identifiers
- Metadata submission – not tailored to Life Science
  - *Affects discoverability*
  - *(Less) FAIR*
- Sensitive data a potential issue



- Figshare - <https://figshare.com/>
- EUDAT - <http://eudat.eu/>
- Data Dryad - <http://datadryad.org/>
- Zenodo - <http://www.zenodo.org/>



- Standards
  - Controlled vocabularies / Ontologies
    - Agreed terms for different phenomena

Human Phenotype Ontology

Summary Classes Properties Notes Mappings Widgets

Jump To: All

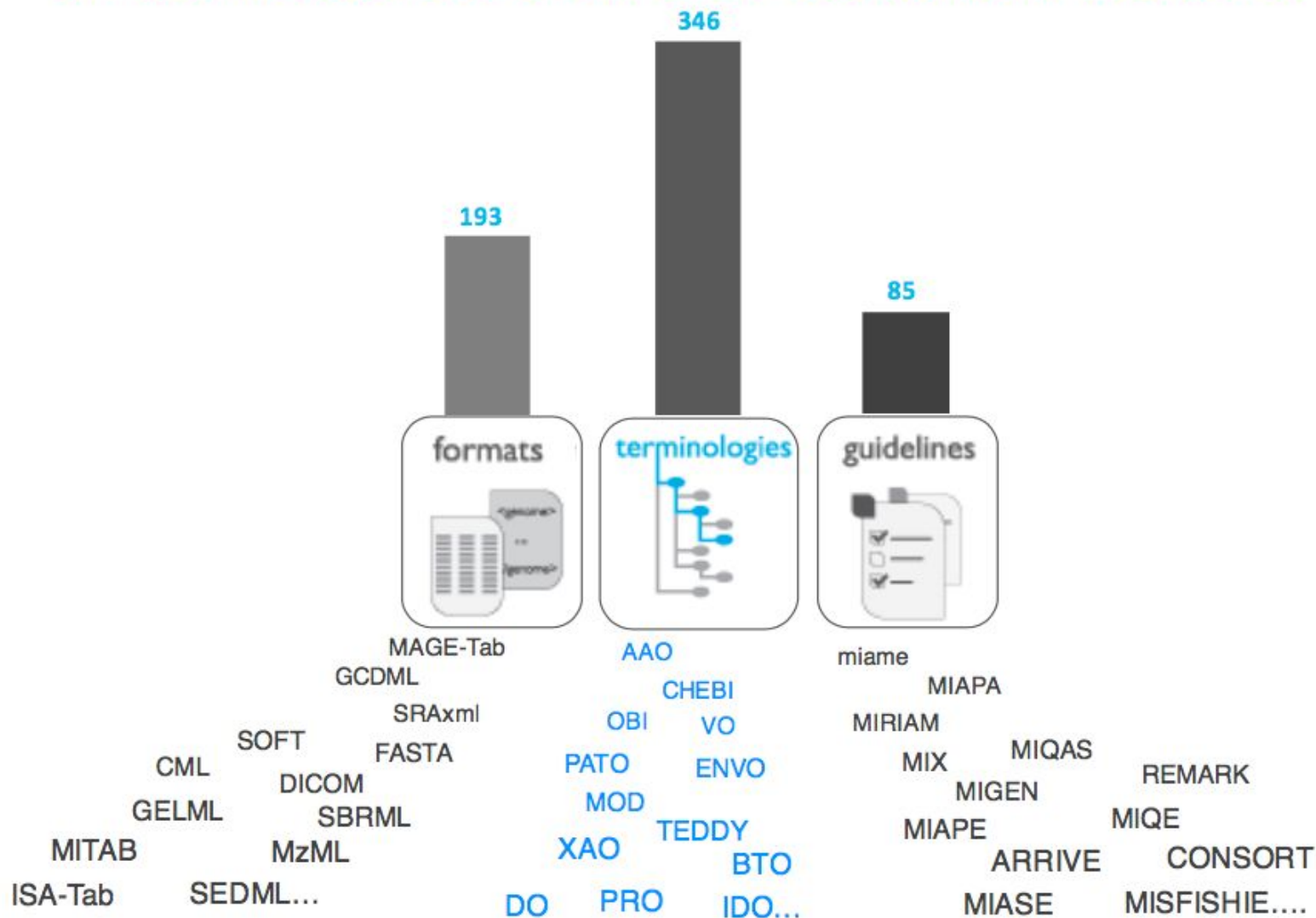
- [-] Clinical modifier
- [-] Mode of inheritance
- [-] Monogenic/figing
- [-] Phenotypic abnormality
  - [-] Abnormality of blood and blood-forming tissues
    - [-] Abnormal bleeding
    - [-] Abnormal thrombosis
    - [-] Abnormality of bone marrow cell morphology
    - [-] Abnormality of coagulation
    - [-] Abnormality of leukocytes
      - [-] Abnormality of thrombocytes
        - [-] Extramedullary hematopoiesis
        - [-] Hematological neoplasm
          - [-] Leukemia
            - [-] Acute leukemia
              - [-] Acute lymphoblastic leukemia
              - [-] Acute megakaryocytic leukemia
              - [-] Acute monocytic leukemia
              - [-] Acute myeloid leukemia
              - [-] Acute myelomonocytic leukemia
              - [-] Acute promyelocytic leukemia
              - [-] Biphenotypic acute leukemia
            - [-] Chronic leukemia
            - [-] Lymphoid leukemia
              - [-] Myeloid leukemia
              - [-] Myeloproliferative disorder
            - [-] Lymphoma
            - [-] Lymphoproliferative disorder

Details	Visualization	Notes (9)	Class Mappings (21)
Preferred Name			Acute myeloid leukemia
Synonyms			Acute myeloblastic leukemia Acute myelogenous leukemia Acute myelocytic leukemia
Definitions			A form of leukemia characterized by overproduction of an early myeloid cell.
ID			<a href="http://purl.obolibrary.org/obo/HP_0004808">http://purl.obolibrary.org/obo/HP_0004808</a>
database_cross_reference			MeSH:D015470 UMLS:C0023467
definition			A form of leukemia characterized by overproduction of an early myeloid cell.
has_alternative_id			HP:0004843 HP:0001914 HP:0006728 HP:0006724 HP:0005516
has_exact_synonym			Acute myeloblastic leukemia Acute myelogenous leukemia Acute myelocytic leukemia
has_obo_namespace			human_phenotype
id			HP:0004808
label			Acute myeloid leukemia
notation			HP:0004808
prefLabel			Acute myeloid leukemia
treeView			Acute leukemia
subClassOf			Acute leukemia

HOW STANDARDS PROLIFERATE:  
(SEE: A/C CHARGERS, CHARACTER ENCODINGS, INSTANT MESSAGING, ETC)



In the life sciences there are >600 *content standards*



A curated, informative and educational resource on data and metadata *standards*, across all disciplines, inter-related to *databases* and data *policies*.

Find



**Recommendations**

Standards and/or databases recommended by journal or funder data policies.

Discover



**Collections**

Standards and/or databases grouped by domain, species or organization.

Learn



**Educational**

About standards, their use in databases and policies, and how we can help you.

Search FAIRsharing

Search

Standards  Databases  Policies  Collections/Recommendations

Advanced Search



Fine grained control over your search.

Search Wizard



Let us guide you to your results.



699 Standards

Terminology Artifact	343
Model/Format	239
Reporting Guideline	117

View all



974 Databases

Life Science	733
Biomedical Science	181
General Purpose	10

View all



97 Policies

Funder	22
Journal	68
Society	3

View all

**Can you share all types  
of data publicly?**

**If not, what would be the  
reasons?**



# Personal data



- **GDPR – General Data Protection Regulation (*Dataskyddsförordningen*) + others**
- **Act concerning the Ethical Review of Research Involving Humans (*Lag om etikprövning av forskning som avser människor*)**



- All kinds of information that is directly or indirectly referable to a natural person who is alive constitute personal data
- To process personal data:
  - *All processing of personal data must fulfil the **fundamental principles** defined in the Regulation, among them are:*
    - Decide a **purpose** and stick to it
    - Identify the **legal basis** for data processing before it starts
- *Have you defined the **purpose** and **legal basis** for handling personal data in your project?*



- Special categories (*Sensitive data*)
  - ... **racial or ethnic origin**, [...] **genetic data**, [...], data concerning **health** ... Art. 9 (1)
  - Processing is **prohibited** unless...
    - **explicit consent** is given Art. 9 (2)a
    - processing is necessary for **scientific research** in accordance with Article 89(1) based on Union or *Member State law* which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject. Art. 9 (2)j
    - Member State specific conditions and *limitations possible* for processing of health & genetic data Art. 9 (4)
    - **Sweden**
      - Consent?
      - Public interest → Ethical review necessary (often includes consent)

- **A Data Protection Officer** (*dataskyddssombud*)
  - The natural person that is responsible for ensuring that the organization/company adheres to the GDPR
  - Educate
  - Audit
  - Contact point between organization and Data Protection Agency

GU

<https://medarbetarportalen.gu.se/projekt-process/aktuell-projekt/dataskyddsfordning>

KI

<https://ki.se/medarbetare/gdpr-pa-karolinska-institutet>

KTH

<https://intra.kth.se/anstallning/anstallningsvillkor/att-va-ra-statligt-an/behandling-av-person/dataskyddsfordning-gdpr-1.800623>

LiU

<https://insidan.liu.se/dataskyddsfordningen/anmalan-av-personuppgiftsbehandling?l=sv>

LU

<https://personuppgifter.blogg.lu.se>

SU

<https://www.su.se/medarbetare/organisation-styrning/juridik/personuppgifter/dataskyddsf%C3%B6rordning>

UmU

<https://www.aurora.umu.se/regler-och-riktlinjer/juridik/personuppgifter/>

UU

<https://mp.uu.se/web/info/stod/dataskyddsfordning>

*“As open as possible, as closed as necessary”*

- **EGA** – European Genome-phenome Archive



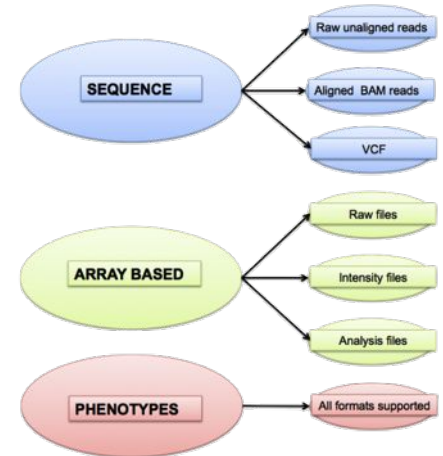
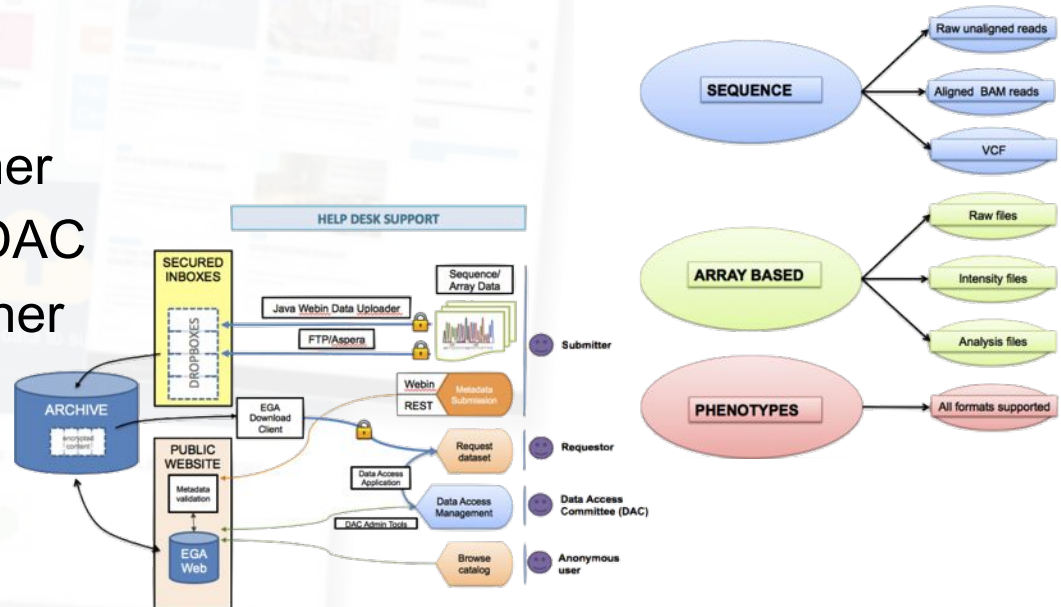
- Repository that promotes the distribution and sharing of **genetic and phenotypic data** consented for specific approved uses but **not fully open, public distribution.**
- All types of sequence and genotype experiments, including case-control, population, and family studies.

- Data Access Agreement

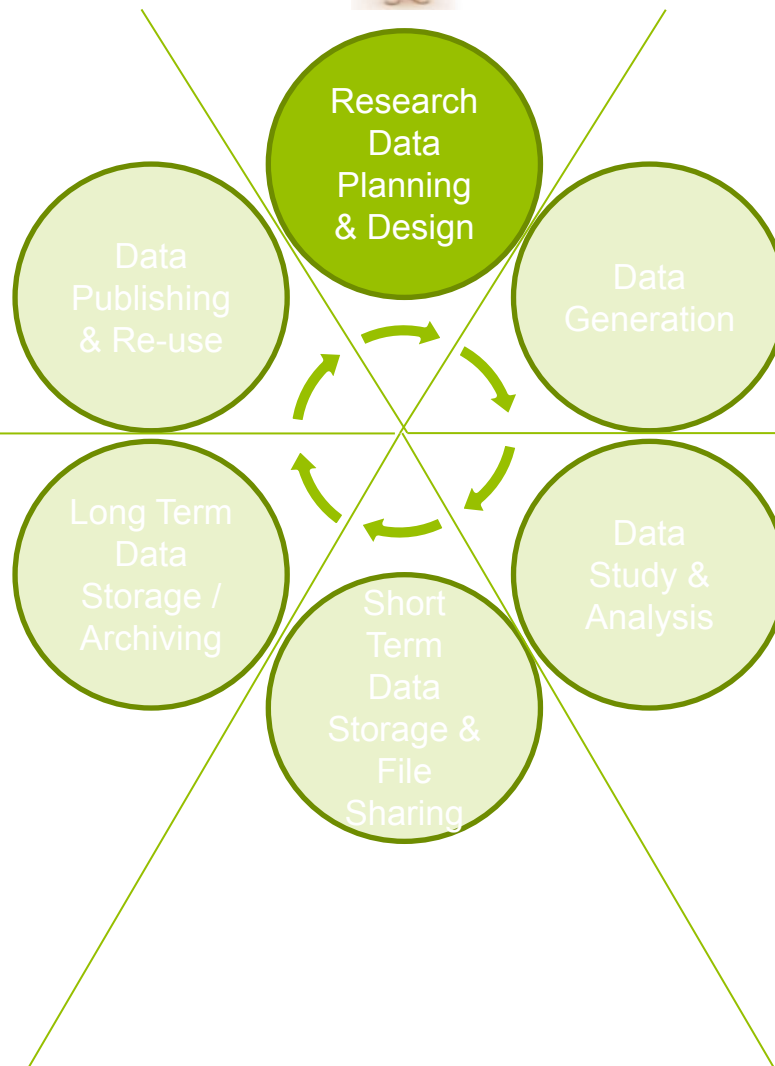
- Defined by the data owner

- Data Access Committee – DAC

- Decided by the data owner



**When should you start  
planning for how to  
manage you data?**





*Will become a standard part of the research funding application process*

- **Data collection** - data types and volumes, analysis code
- **Data organization** - folder and file structure, and naming
- **Data documentation** - data and analysis, metadata standards
- **Data storage** - storage/backup/protection & time lines
- **Data policies** - conditions/licences for using data & legal/ethical issues
- **Data sharing** - *When* and *How* will *What* data (and code) be shared
- **Roles and responsibilities** - who's responsible for what & is competence available
- **Budget** - People & Hardware/Software



The image shows a screenshot of a Nature journal article. The top navigation bar is dark red with the Nature logo and navigation icons (Search, E-alert, Submit, Login). Below the navigation bar, the article title "Everyone needs a data-management plan" is displayed in a large, serif font. The subtitle "They sound dull, but data-management plans are essential, and funders must explain why." is shown in a smaller, italicized serif font. The date "13 MARCH 2018" is visible in the top left corner of the article content area.

**nature**  
International journal of science

Search E-alert Submit Login

EDITORIAL • 13 MARCH 2018

## Everyone needs a data-management plan

*They sound dull, but data-management plans are essential, and funders must explain why.*



*Consider structuring metadata in the format needed by the repository already at planning stage*

## DMPonline

**Welcome**

DMPonline helps you to create, review, and share data management plans that meet institutional and funder requirements. It is provided by the Digital Curation Centre (DCC).

Join the growing international community that have adopted DMPonline:

- 17,622 Users
- 203 Organisations
- 23,083 Plans
- 89 Countries

Some funders mandate the use of DMPonline, while others point to it as a useful option. You can download funder templates without logging in, but the tool provides tailored guidance and example answers from the DCC and many research organisations. Why not sign up for an account and try it out?

**DMP for a ZonMw Project**

Project Details | Plan overview | Data Section Enabling Technologies Helix | Datamanagement ZonMw | Share | Download

expand all | collapse all | 0/19 answered

1. General Information (0 / 11)
2. Legislation and regulations (0 / 2)
3. Findable (0 / 4)
4. Accessible (0 / 3)
5. Interoperable (0 / 4)
6. Reusable (0 / 0)
7. Sustainable data storage (0 / 5)

<https://dmponline.dcc.ac.uk/>

## ELIXIR Data Stewardship Wizard

**DSW**  
DATA STEWARDSHIP WIZARD

Smart Data Management Plans for FAIR Open Science  
For Serious Researchers and Data Stewards

Organization  
Users  
Knowledge Models  
Questionnaires  
KM Editor

nj test final (really I promise) (Common SciLifeLab DMP, 1.1.0) (unsaved changes) Save

Current Phase  
Before Submitting the Proposal

Chapters

- I. Overview
- II. Data description, and collection or reuse of existing data
- III. Documentation of data and data quality
- IV. Data storage and backup**
- V. Legal and Ethical aspects
- VI. Data publication and archiving
- VII. Costs
- VIII. Support from Data Centre

More  
Summary Report

**IV. Data storage and backup**

1 What is the estimated total size of the data?

The (sequencing) facility should be able to tell you roughly how much space the raw sample(s) will take. When you're working with the data, it usually expands by a factor ranging between 50%-300%, and you will need to account for this.

Desirable: Before Submitting the DMP

- a. Less than 1 TB
- b. Between 1 TB and 10 TB
- c. Between 10 TB and 50 TB
- d. Between 50 TB and 100 TB
- e. More than 100 TB

Clear answer

2 Where will the data be stored during the research process?

<https://ds-wizard.org/>

<https://dsw.scilifelab.se>

- Project planning
  - Metadata
  - File formats
  - Licensing
  - *Data Management Plans*
- Data analysis
- Data publication and submission
  - Support submissions to public repositories
  - Metadata
  - DOIs to dataset (if needed)

- 
- Consider doing a Data Management Plan for your project
    - How do you ensure that your research output is FAIR?
  - Plan for submitting "raw data" to public repositories as early as possible
  - Organize project metadata from the start
    - In ways that makes it easy to submit to public repositories
    - Use available standards
  - Pick a thought-through file and folder structure organization for your computational analyses
  - Strive for reproducibility
    - Data & Code
  - Be aware that there are legal aspects to processing human data
  - *Ask for help if you need it!*

- 
- Research Data Management, EUDAT -  
<http://hdl.handle.net/11304/79db27e2-c12a-11e5-9bb4-2b0aad496318>
  - Noble WS (2009) [A Quick Guide to Organizing Computational Biology Projects](https://doi.org/10.1371/journal.pcbi.1000424). PLoS Comput Biol 5(7): e1000424. doi:10.1371/journal.pcbi.1000424
  - Reproducible research
    - Reproducible Science Curriculum –  
<https://github.com/Reproducible-Science-Curriculum/rr-init>
    - Leif Våremo & Rasmus Ågren
      - [https://bitbucket.org/scilifelab-lts/reproducible\\_research\\_example/src](https://bitbucket.org/scilifelab-lts/reproducible_research_example/src)
      - [https://nbis-reproducible-research.readthedocs.io/en/course\\_1803](https://nbis-reproducible-research.readthedocs.io/en/course_1803)
  - GDPR
    - Datainspektionen –  
<https://www.datainspektionen.se/lagar--regler/dataskyddsförordningen/>
  - ... and probably others I have forgotten